

CEREMONY INFORMATION

The Owego Treadway Banquet & Conference Center offers a spectacular setting for your wedding ceremony. Whether outside in our gazebo, surrounded by beautifully landscaped gardens, or in one of our banquet rooms, let our staff help make your day special!



On-site wedding reception

Gazebo/banquet room for ceremony

(one hour)

Patio for cocktail hour

(one hour)

Gazebo and patio package

(two hours)

Off-site wedding reception

Gazebo

\$750.00 (one hour)

INCLUDED

- Experienced staff to help you plan your wedding day
- Rehearsal the night prior with our experienced wedding coordinator
- Seating for guests at the Gazebo
- Skilled banquet staff to assist you on your wedding day
- Use of picturesque landscaped grounds for picture taking

GENERAL INFORMATION

To insure the success of your wedding and reception, we have outlined some suggestions and policies. If you have any questions, please contact our Sales Office.

PAYMENT PROCEDURES

A \$1,000.00 non-refundable deposit is required in addition to a signed contract to finalize your booking date. The next payment will be due three months prior to your wedding date. At that time, 50% of the balance of your anticipated bill is required. The final payment must be made no later than the close of business on the Thursday prior to your wedding date. *Credit card, certified check or cash are acceptable forms of payment.*

MENU SELECTIONS

We will contact you three to four months prior to your wedding day. At that time, specific menus will be chosen and we will begin to detail your wedding and answer questions you may have.

GUARANTEES

Meal guarantees are the minimum number of meals to be prepared and charged to you. Meal guarantees are required five (5) working days prior to your wedding date. If no guarantee is provided, the original estimate will be used as a minimum for the final bill. We will set and prepare to serve 5% over the guarantee.

SERVICE CHARGE

There is a 20% service charge that will be added to your final bill. Your bill will also be taxed at the current tax rate.

RESERVATIONS

We are pleased to reserve a small room block of overnight rooms for your guests who wish to stay at the Red Roof Inn & Suites, Holiday Inn Express, or Hampton Inn. Up to 15 rooms (5 at each hotel) will be blocked under the name of the bride and groom. If your group needs more than the 15 original rooms, additional rooms will be offered on a space available basis. You will be supplied with reservation cards (at no additional charge) to include in the invitations of the guests you believe may wish to stay overnight. They can then call, fax, or e-mail their reservation directly to the hotel of their choice. Check-in and check-out times, cut-off dates, and rates will all be explained on the reservation card for your guests.

I have read and understand the above information and agree to the terms.

Signed: _____ **Date:** _____

CONGRATULATIONS

*We want you to enjoy the planning process for your wedding.
We have provided a few special features that will make it easier, more enjoyable
and rewarding for the bride and groom!*

- Customized wedding packages
- Experienced sales professionals who will not allow a detail to be overlooked
- Skilled banquet staff to take care of these details on your day
- Custom design room diagram produced at the 3 month planning appointment
- White or ivory floor length linens
- 12 inch round mirror and/or votive candle for each table at an additional charge
- Use of the picturesque landscaped grounds for picture taking
- Parking on premises
- Three or four hours of open bar
- Champagne toast for all guests
- Should you order hors d'oeuvres, our staff will butler them at no extra charge
- Use of our toasting glasses, cake knife, and server for the day
- Complimentary king studio overnight room for the Bride and Groom, the night of the wedding
- Complimentary breakfast for the Bride and Groom the next morning

**Tell your friends and family about the special help they'll receive in planning
Bridal Showers, Rehearsal Dinners, and Farewell Brunch**

OVERNIGHT ROOM INFORMATION

To insure the success of your guests' stay at the Red Roof Inn & Suites, Holiday Inn Express, and Hampton Inn, we are supplying you with this information. If you have any questions, please contact our Sales Office.

RESERVATIONS

We are pleased to reserve a small room block for your guests wishing to spend the night with us. Up to 15 rooms (5 at each hotel) have been set aside under the name of the bride and groom. If your group needs more than the original 15 rooms, additional rooms will be offered on a space available basis.

You will be supplied with reservation cards (at no additional charge) to include with your invitation for guests interested in overnight accommodations. They can then call or e-mail the hotel where they wish to stay. Check-in and checkout times, cut-off dates and rates will all be explained on the reservation card for your guests.

METHOD OF PAYMENT

For overnight accommodations, payment can be made by cash, credit card or certified check. Rooms can be guaranteed for late arrival with a credit card. This holds the overnight room past 6:00 p.m. on the date of arrival.

BLOCK RELEASE

The group room block will be released for general sale four weeks prior to your wedding date. In this way, you will not be held responsible for rooms that are not taken. If your guests make reservations past this cut-off date, and rooms are still available, they will receive the discounted room rate for their stay.

EXAMPLE OF RESERVATION CARDS

Ask for the "Bride/Groom" Wedding Room Block
Friday and Saturday, June 22nd and 23rd, 2012
*Your special rate at the Red Roof Inn & Suites
Single or Double occupancy - \$XX.XX per night
OR \$XXX.XX per night at the Hampton Inn and Holiday Inn Express*

Directions to the Red Roof Inn & Suites, Holiday Inn Express, and Hampton Inn in Owego, New York

From the South (Binghamton): Follow Route 17 West to exit 65. Turn right at stop light at the top of the ramp. Travel across bridge; bear left at fork in road toward Route 17c West. At traffic light, Holiday Inn Express is straight ahead or turn right onto Route 17c West. The Red Roof Inn and Hampton Inn are on the left at the first traffic light.

From the Northeast (Syracuse): Route 81 South to Route 17 West. Follow Route 17 West to exit 65. Turn right at stop light at the top of the ramp. Travel across bridge; bear left at fork in road toward Route 17c West. At traffic light, Holiday Inn Express is straight ahead or turn right onto Route 17c West. The Red Roof Inn and Hampton Inn are on the left at the first traffic light.

From the North (Ithaca): Take Route 96 South to Route 17c East. Take Route 17c East (left onto Front Street). Travel outside of the village. The Hampton Inn, Red Roof Inn and Holiday Inn are approximately one mile on the right.

From the Northwest (Buffalo/Rochester): Take I-90 East to Route 390 South to Route 17 East. Follow Route 17 East to exit 65. Turn right at the end of the exit ramp. Turn right at the first traffic light. Travel across bridge; bear left at fork in road toward Route 17c West. At traffic light, Holiday Inn Express is straight ahead or turn right onto Route 17c West. The Red Roof Inn and Hampton Inn are on the left at the first traffic light.

From the East (Albany): Take Route 88 South to Route 81 South to Route 17 West. Follow Route 17 West to exit 65. Turn right at stop light at the top of the ramp. Travel across bridge; bear left at fork in road toward Route 17c West. At traffic light, Holiday Inn Express is straight ahead or turn right onto Route 17c West. The Red Roof Inn and Hampton Inn are on the left at the first traffic light.

Recommended Hotels:

Red Roof Inn & Suites
1100 State Route 17C
Owego, New York 13827
(607) 687-4500

Holiday Inn Express:
20 Hickories Park Road
Owego, New York 13827
(607) 687-9000

Hampton Inn:
1030 State Route 17C
Owego, NY 13827
(607) 687-4600

-Call to make reservations no later than four weeks prior-

VENETIAN HOUR

BEVERAGE BUFFET

Regular and Decaffeinated Coffee
Flavored Teas
Flavored Syrup
Whipped Cream
Cinnamon
Shaved Chocolate

\$3.25 per person

DESSERTS A LA CARTE

(50 pieces)

Gourmet Cupcakes
\$95.00

Mini Éclairs
\$75.00

Petit Fours
\$75.00

Cream Puffs
\$50.00

Cannolis
\$75.00

**If you would like desserts and beverage service (all of the above):
\$7.95 per person**

CORDIALS

(Served in Chocolate Cups)

Amaretto
Kaluha
Bailey's
Crème de Menthe

\$5.75 per person

EARLY WEDDING PACKAGE

Four Hour Reception (to conclude by 5:00 P.M.)

CHAMPAGNE TOAST

SALADS *(Choice of three)*

House Garden Salad
Mixed Fruit and Berry Salad
Broccoli Salad

Tortellini Basil Pesto Salad
Tomato and Cucumber Salad
Marinated Pasta Salad

ENTRÉES *(Choice of two)*

Vegetable Lasagna
Turkey and Savory Stuffing
Chicken Picatta
Penne Vodka
Treadway Inn Stuffed Breast of Chicken
Meat Lasagna
Stuffed Shells

Baked Haddock w/caper *hollandaise sauce*
Pasta Primavera w/olive oil and garlic
Crab Stuffed Flounder Roulades w/garlic *alfredo sauce*
Chicken Marsala
Chicken Parmesan
Bone-in Italian Baked Chicken

For a third entrée add in \$4.95 per person

CARVING STATION *(Choice of one)*

Mustard & Brown Sugar Glazed Ham
Prime Rib of Beef (add \$5.95 p/p)

Roast Top Round of Beef
Roast Breast of Turkey

Include choice of starch, vegetable, rolls with butter and beverage service

Three hours open bar reception
Three hours beer, wine and soda reception
Three hours fruit punch and soda reception

Children 3 and under - No charge

41 - 50 guests add \$1.00 per person

Less than 40 guests add \$2.00 per person

All menu items are subject to 20% service charge and current sales tax

2018-2019

BUFFET WEDDING

Five Hour Reception

CHAMPAGNE TOAST

SALADS

(Choice of three)

Red Potato Salad
House Garden Salad
Mixed Fruit and Berry Salad
Marinated Pasta Salad
Greek Salad

Tortellini Basil Pesto Salad
Broccoli Salad
Tomato and Cucumber Salad
Antipasto Salad
Caesar Salad

ENTRÉES

(Choice of two)

Chicken Cordon Bleu
Brushetta Chicken
Penne Vodka
Chicken Picatta
Vegetable Lasagna
Chicken Marsala
Char-grilled London Broil
Pineapple Chicken *with mango salsa*
Meat Lasagna

Treadway Inn Stuffed Breast of Chicken
Stuffed Shells
Parmesan Crusted Chicken
Crab Stuffed Flounder Roulades
topped with lobster sauce
Baked Haddock *w/caper hollandaise sauce*
Horseradish Crusted Atlantic Salmon
Pasta Primavera *w/olive oil and garlic*

For a third entrée add \$4.95 per person

CARVING STATION

(Choice of one)

Mustard & Brown Sugar Glazed Ham
Marinated Pork Tenderloin
Roast Tenderloin of Beef (add \$7.95 pp)

Roast Breast of Turkey
Roast Top Round of Beef
Prime Rib of Beef (add \$5.95 pp)

Includes choice of starch and vegetable, rolls with butter and beverage service

**Four hours open bar reception
Four hours beer, wine and soda reception
Four hours fruit punch and soda reception**

Children 3 and under - No charge

41 - 50 guests add \$1.00 per person

Less than 40 guests add \$2.00 per person

All menu items are subject to 20% service charge and current sales tax

2018-2019

SERVED WEDDING

Five Hour Reception

CHAMPAGNE TOAST

Appetizers

(Choice of one)

Italian Wedding Soup
Fresh Fruit Cup
French Onion Soup *(add \$2.95 p/p)*
Shrimp Cocktail *(add \$5.95 p/p)*

Salads

(Choice of one)

House Garden Salad
Caesar Salad
Greek Salad

PASTA COURSE

(served family style)

Penne Pasta with red sauce *(add \$2.00 p/p)*

INTERMEZZO

Lemon Sorbet

ENTRÉES

(Choice of two)

Pasta Primavera
with olive oil and garlic

Treadway Inn Stuffed Breast of Chicken
with champagne sauce

Chicken Picatta
with lemon-caper sauce

Chicken Marsala
topped with a mushroom sauce

Chicken Cordon Bleu
with mornay sauce

Chicken Oscar
*with crabmeat, asparagus, topped
with béarnaise sauce*

Greek Stuffed Chicken
*with spinach and feta cheese,
topped with roasted red pepper sauce*

Stuffed Fillet of Flounder
with crab stuffing and topped with lobster sauce

Roast Atlantic Salmon
*with horseradish crust,
topped with champagne sauce*

12 oz. Roast Prime Rib Au Jus
with horseradish cream sauce

Baked Haddock
with caper hollandaise sauce

8 oz. Filet Mignon *(add \$7.95 p/p)*
with béarnaise sauce

Includes choice of starch and vegetable, rolls with butter and beverage service

Four hours open bar reception
Four hours beer, wine and soda reception
Four hours fruit punch and soda reception

Children 3 and under - No charge

41 - 50 guests add \$1.00 per person

Less than 40 guests add \$2.00 per person

All menu items are subject to 20% service charge and current sales tax

2018-2019

STATIONS WEDDING

Five Hour Reception

CHAMPAGNE TOAST

INCLUDES A MONTAGE AND TWO HOT HORS D'OEUVRES DURING COCKTAIL HOUR

SALAD STATION *(Choice of three)*

Red Potato Salad
House Garden Salad
Mixed Fruit and Berry Salad
Greek Salad
Marinated Pasta Salad

Caesar Salad
Tortellini Basil Pesto Salad
Broccoli Salad
Tomato and Cucumber Salad
Antipasto Salad

PASTA STATION

Pastas *(Choice of three)*: Fettuccini, Penne Rigate, Tortellini, Tri-colored Rotini
Sauces *(Choice of three)*: Red Sauce, Alfredo, Pesto Cream, Fra Diavolo, Vodka Cream, Oil and Garlic, or Meat Sauce

SIDE STATION *(Choice of two)*

Rice Pilaf, Roasted Red Potatoes, Stuffing,
Candied Sweet Potatoes, Garlic Mashed or Scalloped Potatoes

CARVING STATION *(Choice of two)*

Mustard & Brown Sugar Glazed Ham
Marinated Pork Tenderloin
Roast Tenderloin of Beef (add \$7.95 p/p)

Roast Breast of Turkey
Roast Top Round of Beef
Prime Rib of Beef (add \$5.95 p/p)

Includes choice of vegetable, rolls with butter and beverage service

Four hours open bar reception
Four hours beer, wine and soda reception
Four hours fruit punch and soda reception

Children 3 and under - No charge

41 - 50 guests add \$1.00 per person

Less than 40 guests add \$2.00 per person

All menu items are subject to 20% service charge and current sales tax

2018-2019

HORS D'OEUVRES

MONTAGE

(minimum of 30 people)

A table richly displayed with fresh seasonal fruit, artfully cut garden vegetables with dipping sauces, and an assortment of domestic and imported cheese and crackers

Add black and green olives, sliced pepperoni and summer sausage to the above for an additional

TRAYS

(serves approximately 50 people)

Imported and Domestic Cheese, Pepperoni and Crackers

Fresh Cut Fruits of the Season

Fresh Vegetables with Dip

Garlic Hummus with Pita Chips

Displayed Selections

Swedish Meatballs
in sherry and sour cream broth

Pork Pot Stickers
with sweet chili sauce

Smoked Salmon
with capers, onions & tomato w/ toasted baguette

Fruit Kabobs with Yogurt or Fruit Dip

Buffalo Style Chicken Meatballs

Chicken Wings
with celery and bleu cheese

Bruschetta
Served on toasted baguette

Price per 50 pieces

BUTLERED HORS D'OEUVRES

(50 Pieces butlered)

Jumbo Shrimp
With cocktail sauce

Assorted Petite Quiche

Crab-stuffed Mushrooms

Spanakopita

Mini Pulled Pork Sliders

Mini Cheeseburger Sliders

Chicken and Cheese Quesadilla Cornucopia

Cocktail Franks in Puffed Pastry

Assorted Finger Sandwiches

Cracker BLT's

Coconut Shrimp

BBQ Bacon Wrapped Shrimp

Bacon Wrapped Scallops

Mini Beef Wellington

Mini Assorted Pizzas

Asparagus and Asiago Cheese Wraps in Filo

Caprese Skewers

*Cherry tomatoes, mozzarella & basil
drizzled with balsamic vinaigrette*

Crab Salad on Cucumber Rounds

Mini Crab Cakes